

SIMAPC Executive Committee Meeting Minutes

Wednesday, January 22nd, 2025 at 5:30 PM

City of Fairview Heights Council Meeting Room A

Fairview Heights, IL 62208

The meeting was called to order by President Herb Simmons at 5:50 PM. The members present were as follows:

Herb Simmons	Present	Adam Walden	Not Present	Bernard Myers	Present
Randy Bolle	Present	Dave Tanzyus	Present	Brad Criner	Present
Dave Meyer	Present	Dennis Wilmsmeyer	Not Present	Brad Knolhoff	Present
Roy Mosley Jr.	Not Present	George Green	Present	Eric Brammeier	Not Present
Norm Etling	Not Present	Aaron Metzger	Not Present	Gerald Brockmeier	Not Present
Mark Kupsky	Present	Ronnie White	Present	Pam Poetker	Not Present
Chris Slusser	Present	Susan Harbaugh	Not Present		
Paul Nicolussi	Not Present	Dave Holder	Not Present		

Total: 11 Present (Quorum 11)

Also present were David Schneidewind, Legal Counsel, Linda Tragesser, Acting Executive Director SIMAPC, Tom Miller, Grant Writer and Administrator, SIMAPC

Order of Business:

- **Minutes of 10/23/24:** Dave Meyer moved to approve the minutes as submitted and Mark Kupsky seconded the motion. Votes were unanimous to approve the minutes.
- **Executive Director Report:** October through December Financials. Tom Miller explained comments on the YTD financials report provided by SIMAPC's Accountant, Elizabeth Heil, Thompson & Lengacher. Dave Meyer moved to approve the presentation of the report, and Mark Kupsky seconded the motion. Votes were unanimous to approve the presentation of YTD financials report.

Old Business:

- **Projects & IEPA Updates:** Tom Miller presented a brief update on all the current grant projects and gave a brief explanation of the Illinois EPA NPDES Permits Update Report.

Tom also explained that Tom Miller and Linda Tragesser had divided the current administration work load in order to effectively manage SIMAPC's active grants.

- **EDA Action Plan Updates:** An update was given on the EDA Action Plan. A virtual kickoff meeting was held on January 16, 2025 and the next meeting is scheduled for February 20, 2025. Linda informed the group that EDA had changed their Grant Match requirements from 50% to 60% (grantee will now be required to provide 40% Grant Match instead of 50%).
- **Small Business Finance Alliance:** Resolution 2024-01 was passed during the October, 2024 meeting. Dave Meyer, Secretary signed the document at this meeting. David Schneidewind stated that once a new Executive Director is in place, he will work with that individual to reach out to the State of Illinois, Secretary of State's Office and US Bank to reinstate the corporation and petition the court to reinstate the funds.

New Business:

- **Discussion on search for new Executive Director:** Herb Simmons gave a report on the efforts of the search for a new Executive Director. Thirteen resumes were received and they were not able to identify any qualified candidates. Mark Kupsky stated that they would repost the position until February 28, 2025 and offer interviews to any potentially qualified candidates.
- **Approval of 2025 Meeting Dates:** Tom Miller discussed the proposed 2025 Executive Committee Meeting Dates and explained that they were all scheduled for 6:00 PM with the exception of the May Meeting. The May Meeting will have a scheduled time of 5:30 PM. The Annual Meeting is scheduled for 6:00 PM that evening. Randy Bolle made a motion to approve the 2025 Executive Committee Meeting Dates and Mark Kupsky seconded the motion. Votes were unanimous to approve the 2025 Meeting Dates.
- **Approval for Tom Miller to attend the Illinois Institute of Rural Affairs Conference In Springfield, Illinois:** The Conference is scheduled for February 26 and 27, 2025. The original estimated cost was \$225 for conference registration and \$252 for mileage for a total of \$476.16. Brad Knolhoff informed the group that as of January 1, 2025, the current IRS mileage reimbursement rate is 70 cents a mile. This brings the current estimated cost of the conference to \$479.80.

Ronnie White made a motion to approve Tom Miller to attend the conference at the adjusted cost rate and Brad Criner seconded the motion. Votes were unanimous to allow Tom Miller to attend the conference.

- **Approval of Increasing Tom Miller's weekly hours from 22 to 29 to assist with increased work load:** Executive Director, Rebecca Kenison resigned in November of 2024 and Tom Miller has assumed many of the duties previously assigned to Rebecca. Linda Tragesser was brought back on a temporary basis to assist with the Executive Director duties and active grant administration. Ronnie White made a motion to approve Tom Miller's increase in weekly hours and Mark Kupsy seconded the motion. Votes were unanimous to allow Tom Miller to increase his weekly hours to between 22 and 29 per week. The adjustment will take place starting February 3, 2025.

Adjournment:

Bernard Myers made a motion to adjourn the meeting and Ronnie White seconded the motion. Votes were unanimous to adjourn the meeting. Meeting was adjourned at 6:24 PM.

David Meyer, Secretary