

## SIMAPC Executive Committee Meeting Minutes

Wednesday, August 27, 2025

City of Fairview Heights Council Meeting Room A

Fairview Heights, IL 62208

1. **Pledge of Allegiance**
2. **Call to Order:** The meeting was called to order by President Herb Simmons at 6:07PM. The members present were as follows:
3. **Roll Call:**

Herb Simmons	Present	Susan Harbaugh	Not Present	Ann Schroeder	Present
Randy Bolle	Not Present	Dave Holder	Present	Chris Slusser	Present
Dave Meyer	Not Present	Brad Knolhoff	Present	Dave Tanzyus	Not Present
Eric Brammeier	Present	Mark Kupsy	Present	Adam Walden	Present
Gerald Brockmeier	Present	Aaron Metzger	Not Present	Ronnie White	Not Present
Brad Criner	Present	Roy Mosley Jr	Not Present	Dennis Wilmsmeyer	Present
Norm Etling	Present	Paul Nicolussi	Not Present		
George Green	Not Present	Pam Poettker	Not Present		

Total: 12 Present (Quorum 12)

Also present were Dave Schneidewind, Legal Counsel, Wendy J Pfeil, Executive Director SIMAPC, Tom Miller, Grant Writer and Administrator, SIMAPC, Linda Tragesser, Project Administrator, SIMAPC.

4. **Public Comment:** No attendees were present for public comment.

Order of Business:

5. **Approve Minutes of 6/25/25:** Brad Criner moved to approve the minutes as submitted and Mark Kupsy seconded the motion. Votes were unanimous to approve the minutes.
6. **Financial Report:** July 2025 financials were presented to the Executive Committee no discussion was held.
7. **Approve and Pay Bills:** A motion to approve and pay bills for June and July 2025 was brought forth by Norm Etling and seconded by Mark Kupsy. Votes were unanimous to approve the motion.
8. **Executive Directors Report:** Wendy gave an update on the activities of the Commission since the last meeting. She let them know that she has met with most of the County Chairperson regarding SIMAPC and listened to their concerns, some that will be addressed later in the meeting. She and Tom visited Mulberry Grove City

meeting to introduce the services of SIMAPC along with meeting with Red Bud on some of their initiatives; which included Linda's presence. Several other events were either attended by Wendy or Wendy and Tom including several LSKI meetings, the LCSWIL Aerospace summit, introductory meeting with Rep. Nikki Budzinski's and Sen. Tammy Duckworth's office and DCEO Team Red's Virtual Roadshow. Wendy also let the Board know that she was invited to represent SIMAPC on the Mid-America Workforce Investment Board and as a community Advisor for Gulfstream Aviation's Student Leadership Program. Wendy also spent a lot of time working to move the commission close to completing the FY 23-24 Audit to close out the EDA Grant and help with completing the EDA action plan the commission is currently following. She once again thanked Linda and Tom for helping to ease the transition in to the new role.

#### **9. Old Business:**

- a. **Projects & IEPA Updates:** Tom presented a brief update on all current grant projects and gave a brief explanation of the Illinois EPA NPDES Permit Update. Wendy let the committee know that per their request total hours invested into each project is now listed.
- b. **EDA Action Plan Updates:** An Update was given on the EDA Action plan. Linda let the Executive Committee know that most of the items have been met with the exception of the audit for FY 23-24 and Wendy is working on that to close it out and find the Indirect rate. SIMAPC will not receive their \$70K grant or be authorized a new planning grant until this is completed.
- c. **Update on Retirement Plan:** Wendy let the committee know that no further action has taken place, will continue to research.

#### **10. New Business:**

- a. **Consider Resolution 2025-04: A RESOLUTION AUTHORIZING THE ADOPTION AND IMPLEMENTATION OF THE MANNER OF PAYMENT OF ROUTINE OR REOCCURRING EXPENDITURES OF THE COMMISSION:**  
Discussion was held and committee wants up to \$5000 included in the Resolution: Dave Holdner made a motion to accept the resolution with the \$5000 limit added, Brad Criner seconded the motion. Votes were unanimous, resolution passed.
- b. **Review 2025 CEDS Plan:** Wendy presented the 2025 CEDS plan and let the committee know that it was open for public comment beginning on 8/4/2025 and discussion at the committee meeting. All comments received so far have been positive. Wendy thanked Tom for all of his hard work. Committee had

no additional comments. Wendy let them know that at the September meeting there would be a resolution for the formal adoption of the 2025 CEDS plan.

- c. **Discuss future make-up of SIMAPC Commission:** Wendy presented a plan to reduce the size of the current make up of the Commission from 127 members with a 26-member Executive committee to a 26-member full Commission with a 9-member Executive committee. She said that this number will represent fair representation from each of the seven counties and that this is only the number not the specific persons. Dave Holder suggested that the Commission size be increased to 27 which represents 3x the make-up of the Executive committee. Legal Counsel, Dave Schneidewind let the committee know that since the Commission was developed under a state statute that the full Commission does not need to approve moving forward with this only approval from the Executive Committee. Wendy let the committee know that she has already been in contact with Rep. Jay Hoffman's office to help the new legislation. Brad Knolhoff made a motion to let Wendy proceed with working on and submitting the draft legislation to change the make up of the SIMPAC commission, Mark Kupsy seconded the motion, votes were unanimous, motion passed.
- d. **Discuss moving October Executive & Annual Meeting to 7:30am:** A brief discussion was held on moving the time from 6pm to 7:30am. Wendy let the Board know that this suggestion had been mentioned in several of her county visits. Mark Kupsy made a motion to move the Annual meeting to 7:30am; Dave Holder seconded the motion, votes were unanimous, motion passed.
- e. **Discuss Coast to Coast Contract:** Wendy let the board know that it was time for renewal of the Coast to Coast Contract and that it was her recommendation they stay with Coast to Coast but only agree to the three-year contract so they could judge where the commission was sooner than later. Dave Holder made a motion to go with the three-year contract, Norm Etling seconded the motion, votes were unanimous, motion passed.
- f. **Discuss SIMAPC Insurance Policy Renewal:** Wendy let the Board know she had received all the insurance renewal policies from Assured Partners and the rates looked high from her previous experiences so she reached out to a local insurance agency to have the policies reviewed and quoted on. Yeakel Ins. is located in Belleville and they ran comparison numbers based on all of the current policies and would be able to improve our rates through The Hartford. The saving is approximately \$6,750.00. The big savings is in the rate of the Errors and Omission policy while also adding a Directors and Officers policy

that was previously not included. Brad Knolhoff made a motion to switch insurance agents and go with the Hartford, Brad Criner seconded the motion, votes were unanimous, motion passed.

**Other Business:**

No other Business to discuss at this time.

**Adjournment:**

Norm Etling made a motion to adjourn the meeting; Mark Kupsy seconded the motion. Votes were unanimous to adjourn the meeting. Meeting was adjourned at 6:55PM.

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Dave Meyer, Secretary